

Windsor Central Supervisory Union
and
Windsor Central Unified Union
School District

Monthly Meeting of the Board



February 06, 2023, at 6:30 p.m.

**PLEASE NOTE
LOCATION CHANGE:
WUHSMS Teagle Library
and**

ZOOM video-conferencing

Join Zoom Meeting

<https://wcsu-net.zoom.us/j/89668014609?pwd=NDVjRTk0czFsMUhGd25tSmM0bDBuQT09>

Meeting ID: 896 6801 4609 ♦ Passcode: 932486

One tap mobile

+13126266799,,89668014609# US (Chicago)

+16469313860,,89668014609# US

Agenda

1. Call to order
2. Amendments to the Agenda
3. Public Comment
4. Reports:
 - a. Superintendent
 - b. Directors
 - c. Students
5. Time Scheduled Appointments
 - a. Presentation on the implementation of the WCSU Equity, Inclusion, and Diversity policy
6. Committee Updates
 - a. Finance Committee
 - b. Policy Committee
 - i. Adoption: New Build Tax Impact Reduction
 - c. Buildings & Grounds Committee
 - d. Negotiations, Hiring, & Retention Committee
 - e. Working Groups
7. Consent Agenda
 - a. Minutes
 - b. Resignations
8. Public Comment
9. Executive Session - student matter
10. Reflection
 - a. What did we do well?
 - b. What could we do better?
11. Adjourn

AGENDA ITEM #1**Call to Order****PURPOSE:**

To begin the meeting, the Chair will determine if a quorum is present, then call the meeting to order.

WHO:

Chair: "I call this meeting to order at _____ p.m."

MOTION REQUIRED?

No

AGENDA ITEM #2**Amendments to the Agenda****PURPOSE:**

To add or delete items to the agenda. This is the only point in the meeting the agenda may be amended.

Amendments added cannot include items that statutorily require a warning to the general public, and should not include items that have a significant impact that ethically should be warned to the public. **Amendments should be the exception, not the rule.**

NOTE: Reorganizing existing items on the agenda is not the same as amending it; items can be reorganized at any point in the meeting.

WHO:

Chair

MOTION REQUIRED?

Yes, **after** the amendments are announced or after it is determined that there are no amendments.

- "Motion to adopt the agenda." Requires a second and a vote.

PURPOSE:

All meetings of the body are meetings in the public, not of the public. Members of the public shall be afforded a reasonable opportunity to express opinions, so long as order is maintained.

A public body is within its rights under Open Meeting Law to limit public comment to only those items listed on its meeting agenda. However, the WCSU/WCUUSD board feels this creates a barrier preventing the public from bringing to their attention issues that are of importance to them. Thus, the board chooses to be responsive to the needs and concerns of their communities by allowing opportunities for public comment beyond just those items listed on its agenda..

WHO:

Chair

- Comments by the public or members of the body **must be addressed to the Chair or to the body as a whole**, and not to any individual member of the body or public.

MOTION REQUIRED?

No

Board Rules:**→ Public in-person meetings:**

- ◆ Persons wishing to speak must place their name and town of residence on the sign-in sheet;
- ◆ person must be acknowledged by Chair before speaking;
- ◆ speaker stands and addresses Chair or board as a whole;
- ◆ time limit of two (2) minutes per person.

→ Digital meetings:

- ◆ [Digitally raise your hand](#),
- ◆ wait to be acknowledged by the Chair,
- ◆ clearly state your name and town of residence for the minutes,
- ◆ address the Chair or the board as a whole

- If a member of the public has already spoken on a topic, they may not be recognized again until others have first been given the opportunity to comment.
- Order and decorum shall be observed by all persons present at the meeting. Neither members of the body, nor the members of the public, shall delay or interrupt the proceedings or the peace of the meeting or interrupt or disturb any member while speaking. Members of the body and members of the public are prohibited from making personal, impertinent, threatening, or profane remarks.
- Members of the body and members of the public shall obey the orders of the chair or other presiding member.

From the Superintendent

I want to take a moment to recognize the members of our WCSU Board. Few know the hours dedicated to meetings, consultation with community members, and individual work that our Board members commit to when volunteering for this position. I know how seriously our Board takes their responsibilities and appreciate the partnership that has been formed between our volunteer community representatives and our schools. Thank you.

Since 2019, Vermont schools have been shifting to a new strategy for addressing an active shooter event. In February of 2020, it was the intention of the Leadership Team to introduce the concept of Options Based Responses to school safety. Due to the impact of the pandemic, those plans were put aside. We are now at a time and place where we need to address this work.

At the recommendation of the Vermont School Safety Center, Vermont's Agency of Education and Department of Public Safety and the U.S Department of Homeland Security, WCSU will begin the transition to what is known as an "options based" response protocol for addressing the unlikely event of an active threat in our schools. An options-based protocol empowers people to choose a response to an active threat situation based on the information they have in the moment, known as situational awareness. It teaches individuals to use the information at their disposal to do what they think is best to keep themselves and others safe.

In December, a survey was presented to Faculty and Staff asking about their knowledge of options based responses and how they would like to move this work forward. Educators shared that they had limited to some knowledge and comfort with this approach, most wanted to work with a law enforcement professional or with their school team to develop their skills, and all asked for opportunities to offer feedback at each phase of implementation.

The School Leadership Team will work to identify a timeline for developing the skills of teachers and staff, and the progression from practice with educators to involving students in drills. Parents will be provided with information on this shift and when students will be involved.

On January 24th, we received notification that our ESSER grant application to fund a part time Emergency Operations Coordinator position was approved. Jim will be conducting a search and we hope to have the position filled soon. This will also help to move our safety and security work forward faster.

Tuesday, January 31, 2023

	BA	KES	RES	TPVS	WES	WUHSMS	Totals
Pre K 3	7	13	2		21		43
Pre K 4	12	10	5		45		72
K	6	10	6		27		49
Grade 1	5	16	4		36		61
Grade 2	7	9	3		47		66
Grade 3	15	20	8		48		91
Grade 4	5	13	5		30		53
Grade 5	10	12		49			71
Grade 6	5	9		45	2		61
Grade 7						67	67
Grade 8						67	67
Grade 9						85	85
Grade 10						76	76
Grade 11						82	82
Grade 12						63	63
Total Pre K	19	23	7		66		115
Total K-12	53	89	26	94	190	440	892
Total by School	72	112	33	94	256	440	1007
Percentage Change since Previous Month	0	2 (1.8%)	0	0	-1 (-0.3%)	-5 (-1.1%)	-4 (-0.4%)
							-53 (-5.0%)
							District Change from 1 year ago 2022-23

	January 31, 2023
Tuition Funding Source = "Operating School District"	918
Tuition Funding Source = "Other VT School District"	87
Tuition Funding Source = "VT State Agency"	2
Tuition Funding Source = "Sponsored by Operating District"	0
Total	1,007

WCSU enrollment by town (as of 1-31-23):

https://docs.google.com/spreadsheets/d/17uMr4e1SywJMujKr2Uip6MaNq6S0_uffJp1TlB8mYv4/edit?usp=sharing

[From the Director of Technology and Innovation](#)

Back in January of 2022 the School Board approved the addition of an Elementary Librarian to the school budget, and we were very fortunate to hire Joyce Babbitt for this position. In addition to overseeing the libraries at Woodstock Elementary School, The Prosper Valley School, and Reading Elementary School, Joyce has developed a podcast titled [1,2,3 Ready! Read! Review!](#) In this podcast students in Pre-K through 6th grade discuss books they have read and make recommendations to listeners. In some of the more recent episodes students have recorded the introduction to the podcast and created trivia questions for listeners.

To help support this work Joyce, Rhiannon Hutchinson (our Grant Writer), and Allison Babbitt (our Systems Technician and Library Assistant) obtained a grant for \$5,000 from Consolidated Communications. The grant has paid for some podcasting equipment, software licenses, and subscriptions to online services providing eBooks and Audiobooks.

[From the Director of Student Support Services](#)

- Special Ed Department Day of Learning focusing on:
 - special education rule changes focusing on ensuring parent input into the IEP process, new eligibility guidelines, the inclusion of functional skills as a basic skill category, and the more flexible ways we can offer specially designed instruction to students
 - how our multi tiered systems of support (MTSS) are interwoven into special education
 - an afternoon with Dave Melnick that focused on how to initiate, sustain and increase engagement with parents in order to create and/or strengthen partnerships to support students.
- Educational Support Team (EST) & Multi-Tier System of Supports (MTSS) work that focused on:

- revisiting focus areas from beginning of year to identify progress areas and next steps
- professional development of preparing general education staff for the upcoming special education rule changes, how to look at classwide data to inform universal instruction as a preventative measure to reduce the need for intervention and classwide instructional shifts that have the potential to have successful outcomes for all learners
- interventionists collaborating with grade level teams in some schools to design instructional models reflective of newly gained expertise from LETRS, use of data and ELA pilot resources to create comprehensive literacy opportunities for all students
- establishing norms and consistent practices for EST meetings across buildings

From the Director of Curriculum, Instruction, and Assessment

LETRS Update: Here in Windsor Central, our schools are extremely fortunate to be surrounded by families, community members, educators, and district leaders who share a common dedication to ensuring as many of our students as possible have an early, successful start to reading and writing. Our literacy professional development this year is in service of our district's guiding document, the WCSU Portrait of a Graduate. We recognize that the ideals of skillful communication, self-direction, critical thinking and problem solving, stewardship, and academic excellence are built upon a foundation of academic language and literacy.

Our work is informed by:

- Our Common Values statement for Literacy: "Success in reading is an issue of equity. We are committed to ensuring equity so our students grow to love reading and experience their highest potential through literacy instruction grounded in evidence-based practices."
- Our Overarching Goals for Literacy: "Upon the implementation of practice changes, 80% of Windsor Central students are proficient in reading through Universal Tier 1 instruction and 90% of students are proficient or above in reading by the end of Grade 3 and remain proficient or above beyond Grade 3."

Our Approach to achieving this ambitious vision begins with the commitment that research and evidence-based literacy practices drive our professional learning, instruction, curriculum, and assessment. This year, 44 K-4 and 10 PreK teachers, principals, and administrators are participating in a 75-hour professional development course called LETRS. L-E-T-R-S stands for *Language Essentials for Teachers of Reading and Spelling* and trains teachers in the most up-to-date research around the what, why, and how of literacy instruction. LETRS was designed to be the cornerstone of multiyear, systemic literacy improvement initiatives and was chosen by our district because of its alignment with our values and goals. Topics addressed thus far include language, literacy, assessment, and the speech sounds of English. Teachers are looking forward to learning more about teaching and assessing phonics, spelling, and fluency during the second half of the year. - Julie Brown

ELA Curriculum Pilot: Round 1 of the curriculum pilot is finished, and the data collection phase of the pilot has started. We highly encourage all families to share

their thoughts with us using [THIS LINK](#) throughout the spring as thoughts come to mind.

Consolidated Federal Programs Management: The second half of the school year ramps up with required documentation for Title grants, including Equitable Share consultation with independent schools, which historically has allowed Killington Mountain School access to Title IV funds averaging \$12,000.

From the Director of Finance and Operations

We will be presenting bids to the Building & Grounds Committee at their February meeting for the Killington roof project and the WUHSMS heating system rehab project. It is our intent that, subject to voter approval in March, both projects will be awarded and completed prior to cold weather in the fall of 2023.

Working with Butler Bus, we will be sending out our RFP for 3 electric school buses in early February. A requirement of our grant is that we award bids for the buses and charging station by early April which we will meet.

Last week Rhiannon and I submitted a second EPA grant application for two more electric school buses, and electric pickup, electric commercial mower, trailer for the mower, hybrid minivan for our SPED department and other grounds equipment and charging stations for all of the above equipment. We continue to be hopeful that we will be awarded this grant so that we can continue our goal of reducing our carbon footprint for the district.

We have been using our new accounting software for 30 days already and are very pleased with how it works. We will continue to learn more about it and migrate prior period history to the system over the next few months. This has been one of the smoothest software conversions I have ever been involved with. We are just beginning to explore the many increases in functionality and data access that we now have.

Included with this report is a budget status report as on December 31, 2022. I have also highlighted the budget variances of any significance for your review. Although I am monitoring spending closely, I believe we continue to remain in good fiscal condition at this time.

Monthly Financial Reports

From the Student Representatives to the Board

High school advisory groups reviewed the student-made Manifesto on Social Action and provided some critical feedback on the document. After this last round of review - a group of HS students will present the document to the Vermont Superintendent's Association (and maybe other groups in the future).

Student quality of life is notably high, due largely to some athletic and academic triumphs between the semester's end and winter sports season's epoch. Sports teams like hockey, nordic and alpine skiing and basketball have all had some big accomplishments during their recent games or races. While this high level of satisfaction is maybe interrupted by occasional behavioral 'blips' - it's only helped by

some relaxing snow days that we had around the semester's close and into the new one's opening (a transition that has been generally smooth for HS students).

Recently, some TPVS students came to our campus for a tour of WUHSMS and some workshopping with the Social Action Club - this was a great opportunity to both give younger students an inside-look into MSHS happenings and to extend the outreach of HS clubs and sit-down with some future student leaders.

Ms. Sousa and Raphael Adamek have each been working with a team of Dartmouth students on a "pop the bubble"-themed Senior Design Challenge, focussing on WUHS. We each were a part of a student group that briefly met with these three Dartmouth seniors to give insight as to the intricacies of the WUHS social 'scene' - we're looking to broaden this group of HS students in the near future.

AGENDA ITEM #5

Time Scheduled Appointments

5.A.

Presentation- Implementation of EID policy

[Implementation of WCSU Equity, Inclusion, and Diversity Policy](#)

AGENDA ITEM #6

Committee Updates

PURPOSE:

To provide an update on the work of Committees and Working Groups.

WHO:

- A. Finance Committee Update
- B. Policy Committee Update
 - i. First Reading:
 - 1. New Build Tax Impact Reduction Policy
- C. Buildings & Grounds Committee Update
- D. Negotiations, Hiring, & Retention Committee Update
- E. Working Groups Update



WINDSOR CENTRAL SUPERVISORY UNION
WINDSOR CENTRAL UNIFIED UNION SCHOOL DISTRICT

Serving the towns of Bernard, Bridgewater, Hillington, Pittsfield, Plymouth, Pomfret, Reading, and Woodstock

NEW BUILD TAX IMPACT REDUCTION POLICY

I. Purpose of Policy

As the Windsor Central Supervisory Union, the Windsor Central Unified Union School District, and their member towns (the "School District") prepare to replace our existing Middle School and High School buildings, we recognize the potential for unsustainable tax impacts to our residents resulting from the repayment of associated Capital Debt. This policy ("Policy") is established to ameliorate these impacts by:

1. Setting limits on Taxpayer Contribution to Capital Debt repayments to govern annual School District budgeting;
2. Identifying Alternative Funding Sources and implementing Alternative Funding Strategies; and
3. Requiring regular planning, tracking, and reporting of the means and manner of Capital Debt repayments.

II. Policy Scope and Duration

This Policy applies:

1. Specifically, to annual Fiscal Year budgeting processes; and
2. More generally, to all actions and decisions of the School District which impact education taxes paid by School District residents for the duration of any Capital Debt incurred for the planned replacement of the Woodstock Union Middle School and High School buildings.

III. Policy Statement

It is the policy of the School District to:

1. Limit Taxpayer Contribution to Capital Debt repayment in any School District Fiscal Year to an amount resulting in a Representative Tax Impact not to exceed sixteen percent (16%) as compared to the applicable tax rate excluding such Taxpayer Contribution (the "Tax Impact Cap");
2. Implement strategies to continuously identify, pursue, receive, and allocate sufficient amounts from Alternative Funding Sources to give effect to the Tax Impact Cap each Fiscal Year.
 - a. Alternate Funding Sources may include, but are not limited to proceeds of the following:
 - i. Private Funds
 - ii. Increased Enrollment, as compared to Baseline Enrollment at equal tax rates
 - iii. Available State Funding
 - iv. Capital Debt restructuring or investment
 - v. Budget surplus from a past Fiscal Year as verified by audit
 - vi. Endowment allocations
 - vii. Permissible Budgetary Offsets
 - viii. Other budgetary cost savings
 - b. Alternate Funding Strategies include, but are not limited to:
 - i. Efforts to raise Private Funds, such as:
 1. Executing capital campaigns
 2. Establishing annual or planned giving programs
 3. Completing applications for public, corporate or institutional grant programs
 - ii. Marketing or promotion of School District offerings or programs to increase enrollment
 - iii. Hiring employees or consultants to advance Alternate Funding Strategies

- iv. Organizing volunteer efforts to advance Alternate Funding Strategies
 - v. Structuring or investment of Capital Debt to avoid tax impacts to School District residents
 - vi. Coordination with State of Vermont officials to qualify for or optimize funding amounts from the State
 - vii. Coordination with officials from District member towns to qualify for municipal funding or to avoid education taxes; and
 - viii. Reducing, consolidating or eliminating budget items to achieve cost savings
3. Establish and maintain an annual Capital Debt Repayment Plan, track progress against such plan, and publish Progress Reports on a semi-annual basis.
- a. The annual Capital Debt Repayment Plan will include:
 - i. The outstanding balance of Capital Debt and the amount to be paid in a Fiscal Year;
 - ii. Numerically quantified Annual Goals expressed as both a dollar amount and percentage of Capital Debt to be repaid in a Fiscal Year detailing:
 - 1. Alternative Funding Sources by category and target amounts to be raised and/or allocated from such sources;
 - 2. Description of actions planned to raise and/or allocate to achieve target amounts; and
 - 3. Identification of resources and amounts recommended to achieve Annual Goals (e.g. staffing, information technology, transportation, expenses etc.)
 - iii. The amount of Capital Debt allocated to taxpayer funding and the corresponding planned Representative Tax Impact
 - b. Semi-Annual Progress Reports will include:
 - i. Projected status of achievement or non-achievement of Annual Goals;
 - ii. Any projected surplus or shortfall amounts compared to Annual Goals; and
 - iii. In the event of a projected shortfall with the potential to result in a Taxpayer Contribution exceeding the Tax Impact Cap for any Fiscal Year, description of actions to be taken by the School District to avoid exceeding the Tax Impact Cap.

IV. Definitions

Alternate Funding Sources: means funding sources which, when allocated to repay Capital Debt, have the effect of avoiding increases to the taxes paid by School District residents, as further described by Section 2(a) of this Policy.

Alternate Funding Strategies: means activities planned by the School District to raise funding for the repayment of Capital Debt from Alternate Funding Sources.

Annual Goals: means numeric values associated with identified Alternate Funding Sources described by Section III(3) of this Policy.

Available State Funding: means taxpayer funding (i.e. funds received by the School District through the State of Vermont Education Fund) which, if allocated to Capital Debt repayment for a Fiscal Year, would not increase local education tax rates from the previous Fiscal Year. As an example, changes to student "weighting" used by the State of Vermont to calculate distributions from the State Education Fund would make additional funding available to the School District without a corresponding increase to local tax rates.

Baseline Enrollment: means, as of the date of the first incurrence of relevant Capital Debt, the then-current number of 1) enrolled Equalized Pupils as verified by the State of Vermont Agency of Education; and 2) enrolled tuition students.

Budgetary Offsets: means the planned payment of School District expenses using non-taxpayer funding, resulting in corresponding availability of amounts allocable to the Taxpayer Contribution at the same tax rate.

Capital Debt: means amounts borrowed by the School District through public bond instruments for capital construction projects undertaken to replace the Woodstock Union Middle School and Woodstock Union High School buildings located at 100 Amsden Way in Woodstock, Vermont.

Capital Debt includes but is not limited to the following costs as may be included in such bond amounts: design, planning, permitting, demolition, construction, and furnishing. For purposes of this Policy, Capital Debt excludes amounts not included in such bond amounts or amounts included in bond packages but not attributable to the project, such as costs incurred to replace, repair, maintain or operate other School District buildings.

Capital Debt Repayment Plan: shall have the meaning ascribed by Section II(3)(a) of this Policy.

Homestead Education Tax Rate: means, for any Fiscal Year, the School District's equalized Homestead Education Tax Rate calculated in accordance with 32 V.S.A. §5402 based on current enrollment information received from the Vermont Agency of Education, *before* application of adjustments for municipal property values (i.e. Common Level of Appraisal or CLA) in accordance with 32 V.S.A. §5405.

Fiscal Year: means each one-year period used by the School District for financial reporting and budgeting. For example, the current School District Fiscal Year began July 1, 2022 and ends June 30, 2023.

Increased Enrollment: means, for any School District Fiscal Year, the then-current number of 1) enrolled Equalized Pupils as verified by the State of Vermont Agency of Education; and 2) enrolled tuition students, if either is greater than their corresponding Baseline Enrollment numbers.

Private Funds: means amounts received by the School District from sources other than resident taxes. For purposes of this Policy, Private Funds shall include amounts that do not contribute to Education Spending, in accordance with 16 V.S.A. §4001(6).

Representative Taxpayer Impact: means for any School District Fiscal Year, the percentage of the Homestead Education Tax Rate for a homestead with a grand list value of four hundred thousand dollars (\$400,000.00), income of one hundred fifty thousand dollars (\$150,000.00), and excluding all other factors impacting such calculation as of January 1, 2023, and as thereafter adjusted for inflation, attributable solely to the repayment of Capital Debt.

School District: means the Windsor Central Supervisory Union, the Windsor Central Unified Union School District, and the public education activities of their member towns.

Tax Impact Cap: shall have the meaning ascribed by Section III(1) of this Policy.

Taxpayer Contribution: means, for the total amount of Capital Debt repayment budgeted in a Fiscal Year, the portion remaining after allocation of all Alternate Funding Sources to repay such Capital Debt amounts.

Date Warned:

First Reading- November 2, 2022

Second Reading- December 5, 2022

Date Adopted:

PURPOSE:

A consent agenda groups routine business into one agenda item to be approved with one action, rather than filing motions on each item separately.

MOTION REQUIRED?

Yes.

- "Motion to approve the consent agenda." Requires a second, then can be opened up for discussion. The vote approves/accepts or declines **all** items in the consent agenda at once.

7.A.

Minutes

Windsor Central Supervisory Union
Windsor Central Unified Union School District
Board of Directors Monthly Meeting
January 9, 2023, 6:30 p.m.
[Virtual Zoom meeting recording](#)

Board Members Present:

Barnard:

Carin Park (virtual)

Bridgewater:

Lara Bowers

Killington:

Katie Reed (virtual)

Plymouth:

Elliot Rubin

Jay Moore (virtual)

Pittsfield:

Ray Rice (virtual)

Pomfret:

Bob Crean (virtual)

Lydia Locke (virtual)

Reading:

Adam Ameele

Woodstock:

Ben Ford

Keri Bristow

Matt Stout

Sam DiNatale

PJ Eames (virtual)

Superintendent: Sherry Sousa

Interim Director of Student Support Services: Shayna Kalnitsky

Director of Instructional Technology: Raphael Adamek

Director of Finance and Operations: Jim Fenn

Director of Curriculum, Instruction, and Assessment: Jennifer Stainton (virtual)

District Buildings & Grounds Manager: Joe Rigoli

Principals/Administration: Mary Guggenberger (virtual), Maggie Mills (virtual), Melissa Zoerheide (virtual), Garon Smail (virtual), John Hansen (virtual)

Student Representatives: Owen Courcey (virtual), Aidan Keough-Vella (virtual)

Recording Secretary: Rayna Bishop (virtual)

1. **Call to Order:** Keri Bristow called the meeting to order at 6:32 p.m.
2. **Amendments to the Agenda:** Keri calls for any amendments to the agenda. Motion by Ben Ford to table the New Build Tax Impact Reduction policy. Seconded by Matt Stout. All in favor. Keri stated that an Executive Session will be necessary for a contractual matter. Motion by Adam Ameele to approve the agenda as amended. Seconded by Matt Stout. All in favor.
3. **Public Comment:** None.
4. **Reports:** The full written reports can be found in the [board book](#).
5. **Time Scheduled Discussion:**
 - a. **PCB Presentation-** Sherry Sousa and Raph Adamek shared a presentation on PCBs (polychlorinated biphenyls) in schools. They covered key issues, AOE guidance, addressing potential issues, and the timeline for testing in our schools.
 - b. **Revisit Budget Warned Amount-** Jim Fenn and Ben Ford discussed and clarified the operating budget amount to be presented to voters.
 - c. **Approve Warning of Articles 2, 8, 9, &10-** Motion to approve presenting the articles in the annual meeting warning as written. (See below.) Moved: Sam DiNatale. Seconded: Adam Ameele. All in favor.

Article 2: Shall the voters of the Windsor Central Unified Union School District approve the school board to expend **Twenty-Five Million Eight Hundred Thirty-Six Thousand Forty-Eight Dollars (\$25,836,048)**, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$23,135 per equalized pupil. This projected spending is \$1,521,730 or 6.3% higher than spending for the current year.

Article 8: Shall the voters authorize the financing of the design, bidding, permitting, and document development for the proposed new middle/high school in an amount not to exceed **One Million Six Hundred Fifty Thousand Dollars (\$1,650,000)**, subject to reduction from the application of available state and federal grants-in-aid and reserves, to be financed over a period not to exceed five (5) years?

Article 9: Shall the voters authorize public school building improvements to convert the steam heating system to a forced hot water heating system at the Woodstock Union Middle High School in an amount not to exceed **One Million Dollars (\$1,000,000)**, subject to reduction from the application of available state and federal grants-in-aid and reserves, to be financed over a period not to exceed five (5) years?

Article 10: Shall the voters authorize public school building improvements to replace the roof and implement an energy conservation project at the Killington Elementary School in an amount not to exceed **One Million Seven Hundred Fifty Thousand Dollars (\$1,750,000)**, subject to reduction from the application of available state and federal grants-in-aid and reserves, to be financed over a period not to exceed five (5) years?

6. Committee Updates:

- a. Finance: no report
 - b. Policy:
 - i. Adoption: *Code C10- Prevention of Harassment, Hazing, and Bullying update* - Elliot Rubin reiterated the changes and the reasoning for using consistent language throughout the policy. Motion to adopt. Moved: Adam Ameele. Seconded: Sam DiNatale. All in favor.
 - c. Buildings & Grounds: Joe Rigoli shared district B&G happenings.
 - d. Negotiations, Hiring, & Retention: no report
 - e. Working Groups:

New Build Committee – Ben Ford shared the continued efforts of the group. Almost \$3M has been received in donations to date.
7. **Consent Agenda-** Motion to approve consent agenda/minutes. Moved: Sam DiNatale. Seconded: Ben Ford. All in favor.
8. **Accept Resignation-** The resignation was accepted with regret. Moved: Adam Ameele. Seconded: Sam DiNatale. All in favor.
9. **Public comment:** None.
10. **Executive Session:** Motion to enter executive session at 7:50 p.m. to discuss a contractual matter. Moved: Adam Ameele. Seconded: Sam DiNatale. All in favor. Exited Executive Session, no action taken.
11. **Reflection:** Discussed the re-election of school board members and if anyone wasn't returning.
12. **Adjourn:** Motion to adjourn at 8:16 p.m. Moved: Bob Crean. Seconded: Carin Park. All in favor.

Windsor Central Supervisory Union
Windsor Central Unified Union School District
Board of Directors Special Meeting
January 26, 2023, 6:30 p.m.

Board Members Present:

Barnard:

Carin Park (virtual)
Bryce Sammel (virtual)

Bridgewater:

Killington:

Katie Reed (virtual)
Jim Haff (virtual) (logged off at 6:48 p.m.)

Plymouth:

Elliot Rubin (virtual)
Jay Moore (virtual)

Pittsfield:

Pomfret:

Bob Crean (virtual)
Lydia Locke (virtual)

Reading:

Woodstock:

Ben Ford (virtual)
Keri Bristow
Matt Stout (virtual)
Todd Ulman (virtual)

Superintendent: Sherry Sousa
Director of Finance and Operations: Jim Fenn
Attorney: Dina Atwood (virtual)
Recording Secretary: Rayna Bishop (virtual)

1. **Call to Order:** Keri Bristow called the meeting to order at 6:32 p.m. Quorum noted.
2. **Amendments to the Agenda:** None.
3. **Public Comment:** None.
4. **Time Scheduled Appointment:**
 - a. **Approve warnings-** Attorney Dina Atwood discussed bill H.42, signed by Governor Scott into law late yesterday. This bill provides the option for municipalities to continue to hold their meetings virtually, with their Annual District Meeting conducted fully by Australian ballot.
 - Motion by Ben Ford to remove Article 7. Seconded by Bob Crean. Board stipends were not placed into the budget for FY24, which the board has already approved. All in favor.
 - Motion by Carin Park to fix the District Treasurer's FY24 annual salary at \$7,500.00. Seconded by Ben Ford. All in favor.
 - Motion by Ben Ford: "I hereby move that the Board change, pursuant to H.42 of the 2023 Legislative session and signed by the Governor on January 25th, to proceed for the 2023 annual meeting by Australian balloting for all articles." Seconded by Matt Stout. All in favor.
 - Motion by Ben Ford: "I hereby move that the warning presented for the informational session scheduled for March 2, 2023, be approved." Seconded by Matt Stout. All in favor. The board intends to offer both an in-person venue and a Zoom option for the informational hearing.
 - Motion by Ben Ford: "I hereby move that the warning presented for the 2023 annual meeting for March 7, 2023, be approved." Seconded by Matt Stout. All in favor.
5. **Public comment:** None.
6. **Adjourn:** Motion to adjourn at 7:02 p.m. Moved: Carin Park. Seconded: Todd Ulman. All in favor.

7.B. Retirement/Resignation

John Hansen, Reading Elementary School Principal

January 18, 2023

WCUUSD School Board
% Superintendent Sherry Sousa
Windsor Central Unified Union School District
70 Amsden Way
Woodstock, VT 05091

Dear Members of the WCUUSD School Board:

Thirty-three years ago I began a career in education. When I was hired to be Principal of The Prosper Valley School six years ago, little did I know what the Windsor Central Supervisory Union had in store for me at the twilight of my time in education. Four elementary schools later, the time has come – I will retire from full-time public education effective June 30, 2023.

I have had an awesome, exciting, exhilarating, and enlightening journey during my years in education. I don't regret for a second pursuing this path, but it is time to discover new adventures.

I thank you for allowing me the privilege of working with such great staff, students and parents these past six years. I especially want to note the exemplary leadership of Superintendent Sherry Sousa. It has been an honor to be a part of the team she has developed, and I wish the team much success in the future.

Sincerely,



John Hansen

Mary Dolan, Elementary School Counselor

January 5, 2023

Sherry Sousa, Superintendent of Schools &
WCUUSD School Board
70 Amsden Way
Woodstock, Vermont 05091

Dear Sherry and Board,

It is with regret that I submit this letter of intention to resign as Elementary School Counselor for Killington Elementary School, of the Windsor Central Supervisory Union as of June, 2023. Previously letters of intent were tendered via email, initially slated for June, 2024. However, for health and personal reasons, I have decided to resign at the end of the current year.

It has been, and remains to be, a privilege serving as school counselor for Killington Elementary School for these past 16 years, as well as Reading Elementary from 2010-2016. I couldn't be more proud of KES and WCSU....we truly stand out as an example of excellence and am honored to be a part of it. But for the reasons noted above, I regrettably give this notice and ask for your acceptance.

Thank you. You will all be dearly missed.

With gratitude,

Mary Dolan

Mary Dolan, M.A.
Killington Elementary School Counselor
686 School House Rd
Killington, VT 05751

AGENDA ITEM #9

Public Comment 10 minutes

PURPOSE:

To hear input, concerns, etc. from the attending public.

WHO:

Chair

MOTION REQUIRED?

No

Board Rules: Public sign-in sheet (when in-person meetings are resumed). Person stands and announces name; time limit of two (2) minutes per person.

Digital meetings: Digitally raise your hand, wait to be acknowledged by the Chair, please identify yourself for the record, then address the board.

AGENDA ITEM #10

Executive Session- student matter

WHO:

Chair calls for a member to make the motion.

MOTION REQUIRED?

Yes. Motion required that states the purpose and the statutory exemption from public session.:

“Motion to enter executive session for a student matter under 1 V.S.A. §313(a)(7).”

Requires a second and a vote to enter the session.

No motion or vote happens to exit the session, as actions cannot be taken in an Executive Session. Any decision, action, and/or vote must be made in public session and recorded in the minutes.

AGENDA ITEM #11

Reflection

PURPOSE:

This is a time to process board self-evaluation and implement recommendations for improvement.

WHO:

Full board

MOTION REQUIRED?

No.

PURPOSE:

Ends the meeting

WHO:

Chair calls for a member to make the motion to adjourn and notes the time.

MOTION REQUIRED?

Yes. Needs a second and vote.