

Windsor Central Unified Union School District

Monthly Meeting of the Board



MONDAY

November 1, 2021, at 6:30 p.m.

WCSU Conference Room

and

ZOOM video-conferencing

[\(HOW to join a Zoom meeting\)](#)

You must install the necessary software **PRIOR** to joining a meeting.

Join Zoom Meeting:

<https://wcsu-net.zoom.us/j/86248763419?pwd=U3YyOTVpbEtUNVNSeXRhMzg1dzZKZz09>

Meeting ID: 862 4876 3419

Passcode: 938855

[Robert's Rules of Order](#)

AGENDA

1. Call to order
2. Amendments to the Agenda
3. Public Comment
4. Reports
 - a. Superintendent
 - b. Directors
 - c. Students
5. Time Scheduled Discussions:
 - a. Accept Retirements
 - b. Fall Data Presentation
 - c. Elementary Principals Updates on Visioning
 - d. Discuss Announced Tuition Rate (no vote)
 - e. VT Public High School Choice (vote)
 - i. Set incoming limit
 - ii. Set outgoing limit, if any
 - f. Building & Grounds Committee recommendation
 - g. Initial FY23 Expense Budget Discussion
6. Committees:
 - a. Policy Committee
 - i. Adoption- Transportation Policy amendment
 - ii. Committee Update
 - b. Buildings & Grounds Committee Update
 - c. Finance Committee Update
 - d. Negotiations, Hiring, & Retention Committee Update
 - e. Other Working Groups if needed
7. Consent Agenda:
 - a. Approve Minutes
8. Public Comment
9. Executive Session - Contracts
10. Reflection
 - a. What did we do well?
 - b. What could we do better?
11. Adjourn

AGENDA ITEM #1	Call to Order
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PURPOSE:

To begin the meeting, the Chair will determine if a quorum is present, then call the meeting to order.

WHO:

Chair: "I call this meeting to order at _____ p.m."

MOTION REQUIRED?

No

AGENDA ITEM #2	Amendments to the Agenda
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PURPOSE:

To add items to the agenda. This is the only point in the meeting the agenda may be amended with additions (1 V.S.A. § 312(d)(3)(A). A public body may table or otherwise postpone an item on their meeting agenda when necessary, as well as change the order, at any time during the meeting (1 V.S.A. § 312(d)(3)(B).

Amendments added cannot include items that statutorily require a warning to the general public, and should not include items that have a significant impact that ethically should be warned to the public. Items should only be added to the agenda when necessary to deal with an unforeseen occurrence or condition requiring immediate action.

WHO:

Chair

MOTION REQUIRED?

Yes, after the amendments are announced or after it is determined that there are no amendments.

- "Motion to adopt the agenda." Requires a second and a vote.

AGENDA ITEM #3	Public Comment 10 minutes
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PURPOSE:

To hear input, concerns, etc. from the attending public.

WHO:

Chair

MOTION REQUIRED?

No

Board Rules:

- Public sign-in sheet (when in-person meetings are resumed). Person stands and announces name; **time limit of two (2) minutes per person.**
- Digital meetings: [Digitally raise your hand](#), wait to be acknowledged by the Chair, **clearly state your name for the minutes, time limit of two (2) minutes per person.**

AGENDA ITEM #4

Superintendent & Directors' Reports

From the Superintendent

For my monthly Covid report, again the daily functioning of our schools has been minimally impacted by individuals either Covid Positive or exposed to someone who tested positive. As I speak with other Superintendents and watch the daily number count for Vermont, I feel extremely lucky that our students and faculty have had minimal exposure. What we do need to recognize is that this is the third school year that has been impacted by a pandemic. What we see is that our students' lack of a full time school routine, with engagement in specials and mixed groups of students, has resulted in surprising delays in their developmental growth. We see that in the kinds of behavior our students are displaying and the social skills they are lacking. We also see this in the strains it has placed on our faculty, staff and leadership team. I hoped that when we returned to school this fall our greatest challenge would be to continue to wear masks. That is not the case. Having the highest rate of Covid Positive numbers and not all students having access to the vaccine, continues to bring stress to those working closest to our children.

On October 26th, the Agency of Education put forth their Winter Sports recommendations in their [Covid 19 Advisory Memorandum](#). In that document, they encouraged all student athletes to be vaccinated. In a commitment to keeping our schools healthy and open, and in response to this memo, I am requesting that all student athletes for the winter season and all other participants of co curricular activities at the Middle and High Schools either be vaccinated or have parental consent for weekly PCR Covid testing. In addition, spectators will not be permitted to indoor winter sports games and competitions either at Woodstock Union Middle and High School or at the Union Arena. [Here is the link to our plan.](#)

In the last month, the Educational Leadership Team members were involved in a range of professional development opportunities. On October 4th, Director of CIA Jen Stainton, EST/Equity Coordinator Amanda Rank and myself spent a day in the Ithaca, New York school district to see firsthand how racially equitable practices are deeply embedded in the culture of a District. Dr. Luvell Brown, who worked with the Leadership Team this summer and who will present to the entire faculty and staff on November 8th, led us on a tour with other Vermont Superintendents of an elementary school, an upper elementary school and two high schools. We saw how teachers engaged students in a way that respected their voices and their lived experiences. Later that week, myself and Jen Stainton spent two days in Portland, Maine with the

New England Association of School Administrators. We had the opportunity to interact with Superintendents and school leaders from Vermont and New England to assess how our District measures up to others in the areas we identified that need our attention. In addition, we were updated on the actions of the Federal Government from the American Association of School Administrators National Lobbyist and are hopeful for greater financial support at the federal level.

Last week, all of our Principals and most of the Directors participated in a two day Instructional Leadership Academy. The goal was to think through some of the critical skills and habits of mind that help school leaders actualize key aspects of equity-driven leadership, including how the development of a shared vision for student learning and experience can ground school leadership.

“The Instructional Leadership Academy follows from the Center for Educational Leadership’s theory of action that student learning will not improve until the quality of teaching improves for all students, and that the quality of teaching will not improve until equity-driven leaders understand what constitutes high-quality instruction along with the role they play in improving instructional practice and student learning.” This training will continue throughout the school year and includes classroom walk-throughs in other Districts.

I was invited to meet with the Math Working Group to discuss their work on a Math Strategic Plan. The group, including DeVeau Sleeper, Hector Kent, Shayna Kalnitsky, Jenny Hewitt, Paul Bremel, Melanie McGovern, Dena Whitehead, Heather Vonada, Pam Boyer-Sheldon, and Jen Mayo, has identified a math Vision, Mission, Goals and beginning Strategies. This is an impressive body of work that is based on the National Council of Teachers of Mathematics standards and practices. The group will next share their work with their teaching colleagues and then to the Board in January.

Tuesday, October 26, 2021

	Barnard	Killington	Reading	TPVS	WES	WUHSMS	Totals
Pre K 3	8	11	4		29		52
Pre K 4	9	12	7		20		48
K	4	17	4		32		57
Grade 1	9	10	5		46		70
Grade 2	14	22	9		45		90
Grade 3	6	12	6		33		57
Grade 4	10	11	6		37		64
Grade 5	5	11		45	2		63
Grade 6	9	17		45			71
Grade 7						72	72
Grade 8						81	81
Grade 9						84	84
Grade 10						88	88
Grade 11						67	67
Grade 12						96	96
Total Pre K	17	23	11		49		100
Total K-12	57	100	30	90	195	488	960
Total by School	74	123	41	90	244	488	1060 District Total
Change since Previous Month	1 (1.3%)	1 (0.8%)	0	2 (2.2%)	0	2 (0.4%)	6 (0.5%) District Change

	2020	2021
Tuition Funding Source = "Operating School District"	920	950
Tuition Funding Source = "Other" (i.e., Exchange Students)	0	1
Tuition Funding Source = "Other VT School District"	111	104
Tuition Funding Source = "Sponsored by Operating District"	4	3
Tuition Funding Source = "VT State Agency"	4	2
Total	1039	1060

WCSU enrollment by town (as of 10-26-21):

<https://docs.google.com/spreadsheets/d/1TJaZRhqstzpsFgzsFtuSvRc6Qk2uTiLM-FbUYe21FY4/edit?usp=sharing>

From the Director of Technology and Innovation

This school year we are launching a new library software system in our elementary schools called Follett Destiny. Destiny will provide us with a visually attractive interface that will make it easier for students and teachers to search the collection at each library. Additionally, Destiny will also give us the ability to purchase Audiobooks and E-Books at the district level so that students and teachers at all of our elementary schools can share these resources. We are in the process of developing a workflow for Audiobook and E-Book purchases and fine tuning the automatic roster updates that will come from our student information system. We hope to begin rolling out Destiny to students and teachers in the next month. Many thanks to Eileen Vaughn (Elementary Library Media Specialist) and Jeff Bruce (Technician / Library Aide) for all of their work implementing this system.

On October 25th and 26th we took delivery of a large order of copiers from Symquest. There are still a handful of machines that need to be replaced, but all of our schools now have new copiers and printers from Symquest in their buildings.

We are still waiting for delivery of our large order of wireless access points for the WUHSMS and TPVS. We continue to work with our vendor and the supplier to receive updates on this situation.

From the Director of Student Support Services

❖ Educational Support Team (EST) & Multi-Tier System of Supports (MTSS) highlights:

- Our Equity & EST and Data-Driven Recovery Coordinators spent a full day at each elementary school to meet individually with classroom teachers to consult on our new EST forms and process. In addition, on October 26th during teacher collaboration time after school, they are presenting information on how our district initiatives are connected and support each other (our teacher inservices days and monthly meetings with Luvelle Brown and our late start days with Katie Novak related to UDL, along with resources and tools added to our district dashboard)
- EST forms and process for speech-language and motor concerns are ready to be added to our district dashboard
- Middle school grade level teams reviewed and adopted our new EST forms and process and we have added monthly collaboration meetings to our calendar. HSMS collaboration continues related to EST/MTSS practices.
- We received overwhelming positive feedback on our Universal Design for Learning (UDL) professional development with Katie Novak on October 6th

and are excited for these monthly opportunities to continue to learn and grow.

- ❖ Racial Justice Coalition (RJC) highlights:
 - We are utilizing grant funding to work with Mid-Atlantic Equity Consortium (MAEC) and have developed a year long action plan, which will include focus groups (students, parents, faculty, board members, alumni) to gain perspectives on critical issues related to equity within our district
- ❖ Special Education highlights
 - The U.S. Department of Education Office of Special Education Programs (OSEP) requires states to make annual determinations on the performance of each Local Education Agency (LEA) in implementing the requirements and purposes of IDEA – Part B, with regard to the provision of special education and related services. It was determined by VT AOE that WCSU met the requirements based on the State Performance Plan/Annual Performance Report (SPP/APR).
 - The Director of Student Support Services is working on a collaborative group of directors from the SE Region to provide the VT AOE with input on the state’s targets in the SPP/APR and any subsequent revisions the state has made to those targets, and the development and implementation of Indicator 17, the State’s Systemic Improvement Plan (SSIP)

From the Director of Curriculum, Instruction & Assessment (CIA)

Portrait of a Graduate: An administrative planning group is now meeting to focus on Strategic Plan strategies 1.1 and 1.5: Student success through Performance Tasks and Capstone Projects in grades 5, 8, and 12. The starting point for this group is the mapping of a process for district wide development of an assessment framework that indicates student progress toward PoG outcomes at all grade levels.

Literacy: A district wide Literacy Equity and Coherence Workgroup met for the first time in October to come to consensus on our district’s vision, goals, and approaches to literacy. The group will continue to meet monthly to move forward with a literacy assessment framework before diving into curriculum resources.

Fall Assessment Window and Data Teams: With the closure of the fall local assessment window, I’d like to thank our teachers for engaging with our important fall data for the year. Patty Kelly, our Data Driven Recovery Coordinator, is laying the groundwork for teacher engagement in grade-band data teams through Tuesday collaboration time at the elementary level.

PreK and Unified Arts Teacher Leadership: Thanks go out to Jacquelyn Porter and Jodi Lebrun who are taking on teacher leadership roles at the PreK level. With several new PreK teachers in our district, their leadership has been valuable. Also, thank you to Elaine Leibly and Lisa Kaija who are working to facilitate collaborative and meaningful professional learning for Unified Arts teachers at the elementary level during our Tuesday collaboration time.

From the Director of Finance and Operations

FY22 (Current Year) Budget: Town tax payments, state reimbursements and tuition payments are all coming in as expected so cash flow is good. Expenses are generally as budgeted and we currently do not have any bottom line concerns.

Budget Development: We are currently looking at the following positions as we consider the proposals for the FY23 school year budget:

Elementary Level World Language Teacher	1.0 FTE Part of strategic plan
WES Pre-K Paraprofessional	1.0 FTE to support additional enrollments
Marketing Director (gift funded)	0.5 FTE To support new building initiative
Grant Writer	0.5 FTE Funded locally in year 1 funded through grants in all future years
Elementary Level Librarian	1.0 FTE
HS International Relations Coordinator	0.5 FTE

AGENDA ITEM #5	Time Scheduled Discussions
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5.A.	Accept Retirements
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PURPOSE:

To acknowledge the contributions of two of our long-standing educators who will be retiring at the end of the school year.

WHO:

Keri Bristow
Bob Crean

September 20, 2021

Dear WCUUSD Board of Education,

This letter serves as notification that I am retiring from my teaching position at The Prosper Valley School within the WCUUSD. The effective date of my retirement will be the last teacher day in June, 2022.

It has been an honor to serve the children of both Pomfret and the greater Woodstock community for these past 31 years.

Sincerely,



Rob Hanson

October 21, 2021

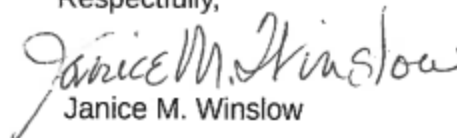
Sherry Sousa, Superintendent
Windsor Central Supervisory Union
70 Amsden Way
Woodstock, VT 05091

Dear Sherry,

I am writing to notify you of my plans to retire at the close of the 2021 - 2022 school year. I am appreciative of the time and guidance Linda Loprete offered in meeting with me yesterday. Her knowledge of the various timelines, requirements, and tips in navigating this path was very helpful.

I wish to take this opportunity to say how enjoyable my teaching experience has been here at Woodstock Union Middle/High School. Your guidance as a Coordinator, Director, and now Superintendent has been invaluable. It is one of the cornerstones that make a successful school, and a worthy place of employment.

Respectfully,



Janice M. Winslow

5.B.	Fall Presentation Data
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PURPOSE:

Fall Star Reading and Math analysis.

WHO:

Raphael Adamek, Director of Instructional Technology

Principals

Patty Kelly, Data Recovery Coordinator

Jen Stainton, Director of Curriculum, Instruction, and Assessment

5.C.	Elementary Principals Update on Visioning
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PURPOSE:

To update the board on work done on developing a specific school vision.

[The Prosper Valley School and Woodstock Elementary Identity and Vision Work](#)

WHO:

Maggie Mills

Aaron Cinquemani

5.D.	Discuss Announced Tuition Rate
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PURPOSE:

Vermont law requires sending school districts to pay full tuition to public schools (and tuition up to the Average Announced Tuition for Union Schools to approved independent schools).

- VT AOE 2021-2022 Announced Tuition Report
 - [2021-2022 Announced Tuition Report \(Print Version\)](#)
 - [2021-2022 Announced Tuition Data Table](#)

This is the first discussion about factors to consider for establishing tuition rates for FY23. Tuition rates must be voted on at the December board meeting.

WHO:

Jim Fenn

Ben Ford

5.E.	VT Public High School Choice
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Title 16, §822a, allows grades 9-12 VT public high school students to apply to attend any other VT public high school.

5.E.i.	Set Incoming Limit
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PURPOSE:

High school boards **must** set limits on their capacity to receive students through VT Public High School Choice. While there is no formula, schools have to consider program, staff and grade, school building, adverse financial impact, and other factors, but they may not limit capacity based on the need to provide special education services.

Current limit: 6
Current attendance: 3

WHO:

Bryce Sammel
Garon Smail

5.E.ii.	Set Outgoing Limit, if any
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PURPOSE:

High school boards **may** limit the number of students allowed to transfer out to five percent of resident enrolled students (5% = 13) or 10 students, whichever is lower. These figures are cumulative, until the school reaches an upper limit on the total number of students allowed to transfer. That limit is 10 percent of resident students or 40 students, whichever is lower. Schools are allowed to set higher limits, so that more students may transfer. When calculating the number of students who are allowed to transfer, schools include those who have already transferred to other schools and who have not graduated.

WHO:

Bryce Sammel
Garon Smail

5.F.	B&G Committee Recommendation
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PURPOSE:

To approve the Buildings & Grounds Committee’s recommendation to award the energy project to the recommended bidder.

WHO:

Jim Hoff
Jim Fenn

MOTION:

MOVED that the construction proposal from Johnson Controls, Inc., a qualified energy services company, submitted in response to the RFP of the District to implement energy and resource conservation measures at seven district-owned facilities pursuant to an energy performance contract in the form as presented to this Board at this meeting for an agreed price of \$3,177,301, (the “Contract”) be accepted, and that the Superintendent be hereby authorized to execute and deliver the Contract and all necessary and appropriate related documents subject to such amendments to those documents as she deems warranted upon advice of legal counsel.

Once this motion has been approved I would ask that the board reconfirm their support of the financing package by moving the following motion:

MOVE that the board approve the resolution to enter into a fifteen year lease purchase agreement with Signature Public Funding Corp in the amount of \$3,177,301 and authorize the Director of Finance & Operations to negotiate and sign all documents as required to complete this process.

5.G.	Initial FY23 Expense Budget Discussion
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PURPOSE:

To take an initial look at the FY23 budget expenses.

WHO:

Ben Ford
Jim Fenn

PURPOSE:

To provide information and updates on the work of committees, and vote on any items presented that require board approval or action.

WHO:

1. Louis Piconi, Chair, Policy Committee
 - a. Approve- Transportation Policy amendment (*on the next page*)
 - b. Update
2. Jim Haff, Chair, Buildings & Grounds Committee- Update
3. Ben Ford, Finance Committee- Update
4. Adam Ameele, Negotiations, Hiring, and Retention Committee- Update
5. Other Working Group as needed

MOTION REQUIRED?

If there is an item to be voted on.



CODE: C3

TRANSPORTATION

Policy

Where it is reasonable and necessary to enable a student entitled or required to attend an elementary or a secondary school within the Windsor Central Unified Union School District, the district may furnish transportation to students in grades K-12 who reside within the district. Pre-K students are not eligible for district provided transportation due to safety concerns. The school district may also provide transportation to non-resident students as authorized by the board. Additionally, the Superintendent shall have the authority to make exceptions to this policy under circumstances deemed to be exceptional as long as all safety requirements are met and the exceptions are authorized by the Board. Accordingly, the Windsor Central Unified Union School District has decided to furnish transportation under this policy.

The Superintendent or designee will establish routes and designate stops after considering both the safety of children and efficiency of operation. The Superintendent or designee will consider the following factors when determining routes and stops:

1. The age and health of pupils,
2. Distance to be traveled,
3. Condition of the road and
4. Type of highway.

The Superintendent may consider any other factors he or she deems appropriate when establishing routes and designated stops.

Upon request, the Superintendent shall submit to the school board for approval any contracts, leases or purchases necessary to maintain and operate transportation equipment, and shall include in his or her annual report to the board information as to all pupils transported by the school district and the expense thereof.

GUIDELINES

- I. Eligible Riders
 - A. Resident students in grades K-12 enrolled in Windsor Central Unified Union School District schools.
 - B. Persons authorized by the administration and/or school boards(s) for specific reasons (e.g. chaperones, coaches, monitors, etc.).

- II. Bus Routes/Bus Stops
 - A. Routes and stops will be developed by the contractor and will be reviewed on an annual basis by the administration and the Windsor Central Unified Union School District Board with an emphasis on a safe, efficient and economical system.
 - B. The district attempts to maintain a bus schedule that begins no earlier than 6:30 AM and ends routes by 4:00 p.m.
 - C. Parents /Guardians are responsible for the safety of their students on their way to and from the designated bus stop.
 - D. Parents are expected to provide reasonable supervision of their students at bus stops prior to the arrival of the buses in the morning and after delivery of their students in the afternoon.
 - E. Students in grades K-6 will be picked up and discharged only at his/her designated stop unless a written dated request is presented to their school.
 - F. Inclement weather, road conditions, road construction, etc. may necessitate a deviation from the scheduled routes and/or bus stops. Notification will be given if time permits. Bus drivers are expected to use their best judgment in an emergency situation.
 - G. Students in grades K-3 must have a parent, guardian, or assigned adult/sibling meet the child at the bus stop. In the event that a parent, guardian, or assigned adult/sibling is not at the bus stop, the child will be returned to their home school.
 - H. Students should arrive at their designated bus stop at least 5 minutes before their scheduled pickup.
 - I. Late bus routes will be developed by balancing a commitment to equity of opportunity with fiscal responsibility. A late bus route to district communities may be provided when there is a demonstrated need, on an annual basis. Demonstrated need consists of at least 10 students per transport at a minimum of 3 days per week. All district communities will be given the opportunity to demonstrate need through an initial survey. If the threshold for ridership is indicated in the survey, a late bus route will be provided for a trial period of 6 weeks to determine if at least 10 students ride at least 3 days a week.

III. Student Behavior

- A. School bus transportation is a privilege which may be denied for good and sufficient reason. Building principals may establish rules and expectations, as necessary, to assure the safe and orderly transportation of students. The bus driver is granted the authority to enforce these rules.
- B. In case of disciplinary offense(s) a student may be removed from the bus immediately.
- C. As student's bus riding privileges may be suspended at the discretion of the School Administrator.

IV. School Choice Transportation

- A. Transportation for intra-district school choice students will be the responsibility of parents.
- B. There are limited school bus routes available for inter-town school choice which will be made available to parents as bus routes are finalized for the school year.
- C. These options are not guaranteed and are subject to change based on feasibility and enrollment.

V. Procedures

In the event a student fails to comply with the established rules, the following procedures will be followed:

- A. Driver may, if deemed necessary, stop, call for assistance, and have the rider removed from the bus.
- B. A written report will be created by the driver and given to the appropriate school office within 24 hours. A copy will go to the transportation contractors' office.
- C. The principal or designated administrator will seek clarifying information from the driver and/or contractors' office as necessary, and will discuss the incident with the student(s) involved.
- D. The administrator will confirm the report, assign any necessary disciplinary actions to the student, and notify the parent/guardian of this decision.

REVISED

Date Warned: December 7, 2020

Date Adopted: January 4, 2021

Date Warned: First Reading- November 19, 2018

Second Reading- December 10, 2018

Date Adopted: February 11, 2019

PURPOSE:

A consent agenda groups routine business into one agenda item to be approved with one action, rather than filing motions on each item separately.

MOTION REQUIRED?

Yes.

- “Motion to approve the consent agenda.” Requires a second, then can be opened up for discussion. The vote approves/accepts (or declines, if nays) all items in the consent agenda at once.

Windsor Central Unified Union School District
Board of Directors Monthly Meeting
October 4, 2021, 6:30 p.m., WCSU Conference Room
[Virtual Zoom meeting recording](#)

Board Members Present:

Barnard:

Bryce Sammel (virtual)
Kelly Welch (virtual)

Bridgewater:

Matthew Hough (physical)
Sarah Adams (virtual)

Killington:

Gwen Hagenbarth (virtual)
Jim Haff (physical)

Phymouth:

Jay Moore (virtual)

Pomfret:

Bob Crean (virtual)
Bill Overbay (virtual)

Reading:

Anna Sessa (virtual)
Adam Ameen (virtual)

Woodstock:

Keri Bristow (physical)
Louis Piconi (virtual)
Clare Drebitko (virtual)
Ben Ford (virtual)
Todd Ulman (virtual)
Sam DiNatale (virtual)

Superintendent: Sherry Sousa (virtual)

Director of Student Support Services:

Director of Instructional Technology: Raphael Adamek (virtual)

Director of Finance and Operations: Jim Fenn (physical)

District Curriculum Coordinator: Jennifer Stainton (virtual)

District Buildings & Grounds Manager: Joe Rigoli (physical)

Director of Human Resources: Linda Loprete (virtual)

Principals/ Administration: Hannah Leland, Mary Guggenberger, Garon Smail, Maggie Mills, John Hansen

Student Representatives:

Pittsfield School Board: Ray Rice (virtual)

Recording Secretary: Rayna Bishop (virtual)

Presenters: Julie Brown, Lisa Laird

1. Bryce Sammel called the meeting to order at 6:32 p.m.
2. Amendments to the Agenda: none. Motion to approve the agenda. Moved: Jim Haff. Seconded: Keri Bristow. All in favor.
3. Public Comment: Comments were heard from the public regarding the naming policy. Comment was also heard regarding the COVID-19 compliance guidelines.
4. Reports: Superintendent Sousa opened with talking about her report, including the status of COVID-19 in our schools. Katie Burke talked about vaccinations, testing, and testing initiatives. Sherry also discussed the district's antiracism work.
Director of IT Raph Adamek discussed [opening enrollment](#) and factors that affect the data.
Sherry discussed the Dir. Of Instr. Support's report with EST and MTSS highlights, and the use of grant funding as well as the application for new grants.
Dir. Of Finance Jim Fenn discussed his work from the finance office.
CIA Director Jennifer Stainton discussed the website updates for faculty and staff access to professional development documents, and shared the district's investment into teachers' professional growth.
5. Time Scheduled Appointments:
 - a. Fostering and Growing International Partnerships: Garon discussed Strategy 4.2, and the elements of the work being done by Colleen O'Connell and Gabriella Durgin.

- b. The Science of Reading: Julie Brown and Lisa Laird delivered a presentation on [the Science of Reading](#), highlighting the research supporting the advantages of a structured literacy approach to reading and to address issues related to reading and writing.
6. Committees:
- a. Policy Committee:
 - i. Second Reading- Naming Facilities, Programs, and Events. Jim Haff motions to discuss possible changes for a third reading. Seconded by Keri Bristow. Board members discussed and made recommendations for adjustments. All in favor.
 - ii. First Reading- Transportation Policy. Recommendation for a change to give the superintendent more flexibility to make exceptions to the rule if it were appropriate. The proposed wording addition to the first paragraph of the existing policy is:
 “Where it is reasonable and necessary to enable a student entitled or required to attend an elementary or a secondary school within the WCUD School District, the district may furnish transportation to students in grades K-12 who reside within the district. The school district may also provide transportation to non-resident students as authorized by the board. *Additionally, the Superintendent shall have the authority to make exceptions to this policy under circumstances deemed to be exceptional as long as all safety requirements are met and the exceptions are authorized by the Board.* Accordingly, the WCUD School District has decided to furnish transportation under this policy.” Motion by Lou Piconi to adopt the amendment to the policy at the next meeting. Seconded by Anna Sessa. All in favor.
 - iii. Committee Update- At the next committee meeting, reconsideration of the Naming policy, and first look at the antiracism policy.
 - b. Buildings & Grounds Committee Update- Completed a walk-through at KES, and next meeting will walk through BA.
 - c. Finance Committee
 - i. FY23 Budget Priorities and Assumptions- Ben Ford discussed the beginning of the FY23 budget process and areas to consider.
 - ii. Committee Update- n/a
 - d. Negotiations, Hiring, & Retention Committee Update- n/a
 - e. Other Working Groups if needed- n/a
7. Consent Agenda: Motion by Keri Bristow to approve the consent agenda. Seconded by Anna Sessa. All in favor.
8. Public comment: Public comment was heard regarding the naming policy again to clarify and reiterate the stance of some community members.
9. Reflection
10. Motion to adjourn at 8:45 p.m. Moved: Ben Ford. Seconded: Anna Sessa. All in favor.

AGENDA ITEM #8	Public Comment 10 minutes
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PURPOSE:

To hear input, concerns, etc. from the attending public.

WHO:

Chair

MOTION REQUIRED?

No

Board Rules:

- Public sign-in sheet (when in-person meetings are resumed). Person stands and announces name; **time limit of two (2) minutes per person.**
- Digital meetings: Digitally raise your hand, wait to be acknowledged by the Chair, **clearly state your name for the minutes, time limit of two (2) minutes per person.**

AGENDA ITEM #9	Executive Session
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WHO:

1. Chair calls for a member to make the motion to state the condition for which an executive session is called for.
2. The Chair then calls for the motion to enter executive session and states the provision.

MOTION REQUIRED?

Yes.

Requires a second and a vote to enter the session.

No vote required to exit the session, as actions cannot be taken in an Executive Session.

AGENDA ITEM #10	Reflection
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PURPOSE:

This is a time to process board self-evaluation and implement recommendations for improvement.

WHO:

Full board

MOTION REQUIRED?

No.

WCUUSD AGENDA ITEM #11	Adjourn
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PURPOSE:

Ends the meeting

WHO:

Chair calls for a member to make the motion to adjourn and notes the time.

MOTION REQUIRED?

Yes. Needs a second and vote.