

Windsor Central Supervisory Union  
Windsor Central Unified Union School  
District Board of Directors Monthly Meeting  
June 5, 2023, 6:30 p.m.  
[Zoom recording](#)

**Board Members Present:**

*Barnard:*

Carin Park (8:06 p.m.- virtual)

*Bridgewater:*

Lara Bowers

*Killington:*

Anne Karl (virtual)

*Plymouth:*

Elliot Rubin

Josh Linton

*Pittsfield:*

Ray Rice (virtual)

*Pomfret:*

Bob Crean (virtual)

Lydia Locke

*Reading:*

Anna Sessa (virtual)

*Woodstock:*

Keri Bristow

Ben Ford

John Williams

Sam DiNatale

Matt Stout

Marianne Ralph (virtual)

*Superintendent:* Sherry Sousa

*Director of Student Support Services:* Shayna Kalnitsky

*Director of Instructional Technology:* Raphael Adamek

*Director of Finance and Operations:* Jim Fenn

*Director of Buildings and Grounds:* Joe Rigoli

*Director of Human Resources:* Linda Loprete (virtual)

*Principals/ Administration:* Garon Smail (virtual), Mary Guggenberger (virtual), Maggie Mills (virtual), Melissa Zoerheide, Aaron Cinquemani (virtual)

*Student Representatives:* Owen Courcey (virtual), Aidan Keough-Vella (virtual)

*Recording Secretary:* Rayna Bishop

1. Keri Bristow called the meeting to order at 6:33 p.m. All online board members introduced themselves.
2. Amendments to the Agenda: None. Motion to approve the agenda: Ben Ford. Seconded: John Williams. All in favor.
3. Public Comment: None.
4. Reports: The full written reports can be found in the [board book](#). A brief rundown of their written reports was provided by the Superintendent, Director of Instructional Technology, Director of Student Support Services, Director of Finance and Operations, and the student representatives.
5. Time Scheduled Discussion:
  - a. Nate Levenson from New Solutions K12 delivered a presentation on his work with the district around elementary scheduling and use of time. He shared his findings and recommendations.
  - b. Sherry Sousa delivered a presentation on the results of the district-wide Climate Survey.
  - c. The board discussed the logos as presented and shared their ideas. The board will revisit the topic with revised versions.

- d. Jim Fenn shared information on the Tax Anticipation Note (TAN) and its purpose. Motion by Matt Stout that the board authorize a Tax Anticipation Note for three million, two hundred thousand dollars for FY24 operating expenses, understanding that the note matures on June 30, 2024, and the anticipated final interest rate is 4.5%. The anticipated final interest rate may change due to a fluctuation in the Federal Interest Rate. Seconded by Lara Bowers. The motion passes with one nay by Josh Linton.
  - e. Joe Rigoli share the revised WUHSMS Facility Condition Assessment.
  - f. Approve New Hires- Motion to approve the hiring of all persons as presented (Kathleen MacLean, Special Educator; Lori Ann Adams, SEL Teacher; Ashley Morse, Elementary Teacher). Moved: Sam DiNatale. Seconded: Anna Sessa. All in favor.
  - g. Accept Resignation- The resignation of School Nurse Katie Burke was accepted with regret. Sherry Sousa and Garon Smail also spoke about the retirement of WUHSMS Administrative Assistant Tyna Gallagher.
6. Committees:
- a. Finance- Ben Ford delivered an update on the work of the committee since their last meeting.
  - b. Policy-
    - i Adoption:
      - 1 Motion by Lara Bowers to adopt the Grading Policy. Seconded: Sam DiNatale. All in favor.
      - 2 Motion by John Williams to adopt the Administration of Federal Grant Funds policy. Seconded by Ben Ford. All in favor.
      - 3 Motion by Ben Ford to adopt the Prevention of Conflict of Interest in Procurement policy. Seconded by John Williams. All in favor.
    - ii Second Reading: Motion by John Williams to adopt the Search and Seizure policy at the next meeting (August). Seconded: Matt Stout. All in favor.
    - iii First Reading: Motion by Lydia Locke to have a second reading of the Teaching and Learning policy at the next meeting. Seconded: Anna Sessa. All in favor.
  - c. Buildings & Grounds- Matt Stout discussed the work of the committee from the last meeting. Matt and Joe Rigoli shared concerns about failed heating system parts at WUHSMS, which will result in other projects throughout the district being deferred to reallocate funds for repairs so the building has heat for the upcoming winter.
  - d. Negotiations- no updates at this time.
  - e. MSHS Build- Ben Ford discussed the recent New Build Committee meeting.
7. Motion by Ben Ford to approve the minutes from May 1, 2023. Seconded: John Williams. All in favor.
8. Public Comment: none.
9. Reflection: The board reflected on their meeting, noting the time efficiency and respectful dialogue.
10. Motion to adjourn at 8:45 p.m. Moved: Anna Sessa. Seconded: . All in favor.