

Windsor Central Supervisory Union  
Windsor Central Unified Union School District  
Board of Directors Monthly Meeting  
September 12, 2022, 6:30 p.m.  
[Virtual Zoom meeting recording](#)

**Board Members Present:**

*Barnard:*

Carin Park  
Bryce Sammel (out 7:40)

*Bridgewater:*

Lara Bowers

*Killington:*

Katie Reed

*Plymouth:*

Elliot Rubin  
Jay Moore (virtual)

*Pittsfield:*

Ray Rice (virtual)

*Pomfret:*

Bob Crean (virtual)  
Lydia Locke (virtual)

*Reading:*

Adam Ameele (virtual) (out at 7:39)  
Anna Sessa (virtual)

*Woodstock:*

PJ Eames (virtual)  
Ben Ford  
Sam DiNatale (virtual)  
Matt Stout  
Todd Ulman (virtual)  
Keri Bristow

*Superintendent:* Sherry Sousa

*Interim Director of Student Support Services:* Shayna Kalnitsky

*Director of Instructional Technology:* Raphael Adamek

*Director of Finance and Operations:* Jim Fenn

*Director of Curriculum, Instruction, and Assessment:* Jennifer Stainton

*District Buildings & Grounds Manager:*

*Director of Human Resources:* Linda Loprete (virtual)

*Principals/ Administration:* John Hansen (virtual), Melissa Zoerheide (virtual), Mary Guggenberger (virtual), Garon Smail (virtual), Maggie Mills (virtual)

*Student Representatives:* Owen Courcey (virtual), Aidan Keough-Vella (virtual)

*Recording Secretary:* Rayna Bishop (virtual)

1. **Call to Order:** Bryce Sammel called the meeting to order at 6:30 p.m. Quorum noted.
2. **Amendments to the Agenda:** Add resignation of board member to the agenda.
3. **Public Comment:** Public comment was heard regarding the bus route changes from: David Martin (Woodstock), Elizabeth Harley (Reading), Anna Sessa (Reading), Amy Pomeroy (Bridgewater), Megan Rudy (Woodstock). Ben Ford discussed the financial reasons behind the route changes. The board tasked the Superintendent with amending the bus route where possible, without adding another bus.
4. **Reports:** The full written reports can be found in the board book. Sherry discussed the work happening on the After School Program, and partnering with Woodstock Christian Childcare for PreK care, and The Community Campus for K-4 care with satellite locations at BA and RES. The Directors covered their written reports. Students Owen and Aidan discussed the start of the school year, with positive things to say about student behavior, new staff, and the appearance of the buildings and grounds.
5. **Time Scheduled Discussion:**
  - a. FY23 Board Work Plan– Sherry shared the board work plan for the upcoming school year.
  - b. Emergency Operations Coordinator job description- Sherry discussed the job description and the goals of the position. Questions from the board were heard and answered.

- c. Integrated Field Review Presentation- Sherry explained the IFR and shared the document from the VT AOE with the recommendations and commendations.
  - d. Union Arena request- Revisited the request from the Union Arena to disburse \$24,000 from the Endowment Fund to pay down the loan they hold on the rooftop solar panels. Matt Stout requests an amendment to the lease agreement that the district is held harmless in the event the array needs to be dismantled. Motion to approve the request to transfer \$24,000 from the Endowment Fund to the Union Arena. Moved: Matt Stout. Seconded: Sam DiNatale. Roll call vote taken: Ayes- Elliot Rubin, Lara Bowers, Carin Park, Katie Reed, Keri Bristow, Matt Stout, Lydia Locke, PJ Eames, Sam DiNatale, Ray Rice; Nays- Todd Ulman, Bob Crean, Jay Moore, Ben Ford; abstained- Anna Sessa, Bryce Sammel. The motion passes.
  - e. Accept Resignations- The resignations/retirements of Jean Bontrager and Christine Halik at the conclusion of the 2022/2023 school year are accepted with regret. Board member Matthew Hough, Bridgewater, submitted his resignation effective immediately.
6. **Committee Updates:**
- a. Finance: No update.
  - b. Policy: Motion to adopt policy C14, Section 504 and ADA Grievance Protocol for Students and Staff. Moved: Elliot Rubin. Seconded: Sam DiNatale. All in favor. Second reading of the Title I, Part A policy. Motion to adopt at the next meeting. Moved: Elliot Rubin. Seconded: Sam DiNatale. All in favor.
  - c. Buildings & Grounds: No update.
  - d. Negotiations, Hiring, & Retention: No update.
  - e. Working Groups: The Configuration and Enrollment working group will be meeting next week to look at the survey results and develop a procedure to consider a change of name for the district.
7. **Consent Agenda-** Motion to approve the consent agenda. Moved: Ben Ford. Seconded: Matt Stout. All in favor.
8. **Public comment:** None.
9. **Executive Session:** Motion to enter Executive Session at 8:05 p.m. to discuss a student matter. Moved: Katie Reed. Seconded: Anna Sessa. All in favor. No action taken.
10. **Reflection:** none.
11. **Adjourn:** Motion to adjourn at 9:45 p.m. Moved: Todd Ulman. Seconded: Ben Ford. All in favor.